

**PERSON SPECIFICATION
DISPENSARY ASSISTANT**

	ESSENTIAL CRITERIA	DESIRABLE CRITERIA	HOW TESTED	
			Essential	Desirable
QUALIFICATIONS	Good standard of Education	Dispensing Qualification	A	A
	Very Good I.T. skills		A/I	A
EXPERIENCE	Experience of working to a protocol	Experience of Pharmacy work Previous NHS experience	A	A
	Experience of working with the Public		A	
	Good Patient Care Skills		A/I	
	Excellent telephone skills		I I	
PERSONAL QUALITIES and ATTRIBUTES	Friendly, approachable manner		I	
	Good Interpersonal skills		I	
	A flexible approach to working routines and practices		I	
	Common Sense		I	
	Energy and enthusiasm		I	
	Professional Attitude		I	
	Ability to work independently and as part of a team		A/I	
	Sound administrative and organisational skills		A/I	
	Pride in personal appearance		I	
	Confidentiality		I	
			I	

A = Application

I = Interview